

**BOARD OF SUPERVISORS
MEETING MINUTES
April 6, 2026**

The Board of Supervisors Meeting of New Britain Township was held on Monday, April 6, 2026, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: MaryBeth McCabe – Chair, Cynthia Jones – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Scott Holbert - Township Solicitor, Craig Kennard – Township Engineer, Chief Richard Clowser, Alex Nagy – Finance Director and Alexandria Mullin - Assistant to the Township Manager.

- 1. Call to Order:** MaryBeth McCabe called the meeting to order at 7:00 pm.
- 2. Pledge of Allegiance:** MaryBeth McCabe led the Board and public in the Pledge of Allegiance.
- 3. Chair Comments:** MaryBeth McCabe stated that the Board met in Executive Session on March 25th, April 2nd and prior to this meeting, to discuss personnel matters and litigation items.
- 4. Motion to Consider Consent Agenda**
Bill Jones moved, seconded by Bridget Kunakorn, to approve the Consent Agenda:
 - A.** Approve Minutes of March 2nd, 2026, Board of Supervisors Meeting.
 - B.** Approve Regular Bill List as Follows:
 - Dated February 26, 2026
 - Dated March 12, 2026
 - Dated April 1, 2026
 - For a total amount of \$186,939.37
 - C.** Approve Prepaid Bill List as Follows:
 - Dated February 26, 2026
 - Dated March 5, 2026
 - Dated March 12, 2026
 - Dated March 19, 2026
 - Dated March 26, 2026
 - Dated April 1, 2026
 - For a total amount of \$578,249.70
 - D.** Approve Escrow Release #1 to Birch Run, Toll Mid-Atlantic LP Company, LC, in the amount of \$654,092.00.

There were no public comments.

All voted aye, motion carried 5-0.

5. Action Items

- A.** Consider a motion to separate with Township Manager, Dan Fox.

Cynthia Jones motioned to separate. Seconded by Bill Jones.

No public comment.

All voted aye, motion carried 5-0.

B. Consider a motion to hire Terry Fedorchak as Interim Township Manager

Stephanie Shortall motioned to hire Terry Fedorchak. Seconded by Bridget Kunakorn.

No public comment.

All voted aye, motion carried 5-0.

C. Consider a motion to approve the 2026 Road Program.

Bridget Kunakorn motioned to approve the 2026 Road Program. Seconded by Bill Jones.

No public comment.

All voted aye, motion carried 5-0.

D. Consider a motion to approve the Bucks County Consortium Material Bid Award recommendation.

Stephanie Shortall motioned to approve the Material Bid Award recommendation. Seconded by Cynthia Jones.

No public comment.

All voted aye, motion carried 5-0.

E. Discussion of EAC Recommendation – Grading, Erosion, and Sedimentation Control.

Margaret Briggs – Forest Park Drive – asked for clarification on who would be responsible for common areas within developments.

No action was taken by the Board of Supervisors at this time.

F. Discussion of EAC Recommendation – Naturalized Landscape Ordinance.

Cynthia Jones motioned to have Township Solicitor, Scott Holbert, draft a Resolution that will include language which will allow for residents to naturalize lawns. This Resolution will then be up for review by the Board of Supervisors. Seconded by MaryBeth McCabe.

Kathleen Davis explained why this ordinance change would be important for the Township.

Motion carried 4-1.

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G. Discussion on the following Zoning Hearing Board Applications:

- 112 Ruth Lane
- 130 Bates Drive

The Board agreed to take no action on either application.

No public comment.

H. Consider a motion to hire Indian Valley Appraisers to appraise parcels for Open Space Preservation.

Bill Jones motioned to hire Indian Valley Appraisers. Seconded by Cynthia Jones.

No public comment.

All voted aye, motion carried 5-0.

6. Information Items

A. Departmental Reports

- Alex Mullin gave an update on the Townships website now that it has been active for over one year. She presented the analytics on usage and views currently compared to when the website was initially launched.
- Alex Nagy discussed that the finance documents included within the monthly report and the cash receipts list. He also explained the Township's financial status regarding revenues, and expenditures to-date.
- Alex Mullin explained that both the Public Works Department and the Park & Recreation Department have been hard at work with the road work maintenance, park maintenance, and removing the playground at North Branch Park in preparation for the replacement as well as participation in the Easter Egg Hunt Event.
- Chief Clowser discussed the recent projects going on within the Police Department and the upcoming events planned such as the upcoming Drug Take Back program slated for April 25th.

B. Engineer's Report

- Craig Kennard gave an update on the March report and the various projects the Township has been working on. He also described upcoming projects and progress within current developments.

C. Board of Supervisor's Comment

- Bridget Kunakorn gave thanks to staff and volunteers for their participation and help with the Veterans Bingo Event and the Easter Egg Hunt.
- Cynthia Jones echoed the same and added thanks to the Police Department, Public Works, and the EAC for their continued efforts to bring forward topics for discussion.
- Bill Jones gave thanks to the Police Department and Public Works Departments for their hard work.
- Stephanie Shortall gave a thank you to all who helped with the Bingo event and all Township staff.
- MaryBeth McCabe thanked the Police and Public Works for their hard work.

7. Public Comment

A. May Rose Kenedy – Blossom Road – commented that her granddaughter won the Easter Egg Hunt prize and was so happy with how the event went that they are looking forward to coming back next year.

8. Announcements

Spring Yard Waste Collection – Tuesday, April 7th – Saturday, April 11th.
Mobile Office Hours for Rep. Labs and Rep. Munroe – Wednesday, April 8th at 10am.
Veterans Committee Meeting – Wednesday, April 15th at 6pm.
Zoning Hearing Board Meeting – Thursday, April 16th at 7pm.
Cancelled – Board of Supervisors Meeting – Monday, April 20th at 7pm.
Cancelled - Parks & Recreation Commission Meeting – Tuesday, April 21st at 7pm.
Planning Commission Meeting – Tuesday, April 28th at 7pm.
Titan Mobile Shredding - New Britain Township Building – May 2nd, 9am – 11am.
EAC Rain Barrel Workshop – Highlands Park – May 2nd 1pm- 3pm.


The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, May 4th, 2026, at 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

9. Adjournment

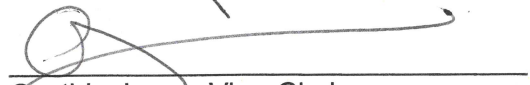
Cynthia Jones moved, seconded by Bill Jones, to adjourn the meeting.

The Board unanimously adjourned the meeting at 7:58 pm.


NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS



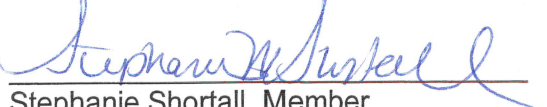
MaryBeth McCabe, Esq., Chair



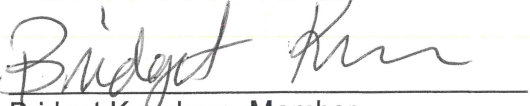
Cynthia Jones, Vice-Chair




William B. Jones, III, Member



Stephanie Shortall, Member



Bridget Kunakorn, Member

Attest: 

Scott Holbert, solicitor

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