

**BOARD OF SUPERVISORS
MEETING MINUTES
January 5, 2026**

The Board of Supervisors Meeting of New Britain Township was held on Monday, January 5, 2026, at the Township Building, 207 Park Avenue, Chalfont, PA beginning at 7:00pm.

Present were Supervisors: Cynthia Jones – Chair, MaryBeth McCabe – Vice-Chair, Bill Jones, Stephanie Shortall, and Bridget Kunakorn. Also present were Dan Fox - Township Manager, Scott Holbert - Township Solicitor, Chief Richard Clowser, and Alexandria Mullin - Assistant to the Township Manager.

- 1. Call to Order:** Scott Holbert called the meeting to order at 7:00 pm.
- 2. Pledge of Allegiance:** Scott Holbert led the Board and public in the Pledge of Allegiance.
- 3. Swearing In of Elected Officials**
 - A. MaryBeth McCabe – Township Supervisor**
 - MDJ Regina Armitage administered the Oath of Office with MaryBeth McCabe, swearing her in as a Township Supervisor for New Britain Township.
 - B. Nicole Percetti – Township Tax Collector**
 - MDJ Regina Armitage administered the Oath of Office with Nicole Percetti, swearing her in as the Tax Collector for New Britain Township.
 - C. Deborah Rendon – Auditor**
 - MDJ Regina Armitage administered the Oath of Office with Deborah Rendon, swearing her in as an Auditor for New Britain Township.
- 4. Reorganization**
 - A. Nomination of Chair**
 - Scott Holbert asked for nominations.
 - Cynthia Jones nominated MaryBeth McCabe.
 - Bridget Kunakorn seconded the nomination.
 - Stephanie Shortall nominated Cynthia Jones.
 - Bill Jones seconded the nomination.
 - Scott Holbert called for individual nominations.
 - Cynthia Jones, Bridget Kunakorn, and MaryBeth McCabe nominated MaryBeth McCabe.
 - Stephanie Shortall and Bill Jones nominated Cynthia Jones.
 - B. Election of Chair**
 - MaryBeth McCabe named Chair.
 - C. Nomination of Vice-Chair**
 - Scott Holbert asked for nominations.
 - Bridget Kunakorn, Bill Jones, Stephanie Shortall, and Cynthia Jones nominated Cynthia Jones.
 - D. Nomination of Vice-Chair**
 - Cynthia Jones named Vice-Chair.

Business Meeting

5. **Chair Comments** MaryBeth McCabe stated that the Board will meet in Executive Session after to this meeting, to discuss personnel matters and litigation items.

6. Action Items

- A. Consider a motion to approve and adopt Resolution 2026-01 2026 Appointments, Reappointments, and Modifications of Appointments, effective January 5th, 2026.

Cynthia Jones motioned to approve and adopt Resolution 2026-01 with amendment of the Board Liaison for the Chalfont EMS be the Board Chair. Seconded by Bridget Kunakorn.

No public comment.

All voted aye, motion carried 5-0.

- B. Consider a motion to approve 2026 Meeting Dates and Township Calendar.

Stephanie Shortall motioned to approve the 2026 Meeting Dates and Township Calendar. Seconded by Bill Jones.

No public comment.

All voted aye, motion carried 5-0.

- C. Consider a motion to appoint members to the following Commissions, Committees, Chairs, Authorities, and Council.

- Planning Commission – 4 Year Term (Expiration 12/31/2029) – 2 seats
 - Reappoint Marco Tustanowsky
 - Cynthia Jones motioned to approve the appointment. Seconded by Bill Jones.
 - All voted aye, motion carried 5-0.
 - Appoint Anna Edling
 - Bridget Kunakorn motioned to approve the appointment. Seconded by MaryBeth McCabe.
 - All voted aye, motion carried 5-0.
- Planning Commission – Completion of 4 Year Term (Expiration 12/31/2028) – 1 seat
 - Appoint William Davis
 - Cynthia Jones motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - Motion carried 4-0. Stephanie Shortall abstained.
- Zoning Hearing Board – 5 Year Term (Expiration 12/31/2030) – 1 seat
 - Reappoint Scott Fischer
 - Stephanie Shortall motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - All voted aye, motion carried 5-0.

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- Environmental Advisory Council – 3 Year Term (Expiration 12/31/2028) – 2 seats
 - MaryBeth McCabe asked for nominations.
 - Stephanie Shortall nominated Kathleen Dutil
 - Bill Jones seconded the nomination.
 - Cynthia Jones nominated Geraldine Reuter.
 - Bridget Kunakorn seconded the nomination.
 - MaryBeth nominated Geraldine Reuter.
 - Motion carried, 3-2. Geraldine Reuter was nominated to the EAC.
 - MaryBeth McCabe asked for nominations.
 - Cynthia Jones nominated Kathleen Davis.
 - Bridget Kunakorn seconded the motion.
 - Stephanie Shortall nominated Kathleen Dutil.
 - Bill Jones seconded the motion.
 - MaryBeth McCabe nominated Kathleen Davis.
 - Motion carried, 3-2. Kathleen Davis was nominated to the EAC.
 - EAC Chair Appointment.
 - Cynthia Jones motioned to approve Kathleen Davis as Chair of the EAC.
 - All voted aye, motion carried. 5-0.
- Park & Recreation – 5 Year Term (Expiration 12/31/2030) – 1 seat
 - Reappoint Brooke Newborn
 - Cynthia Jones motioned to approve the appointment. Seconded by Bill Jones.
 - All voted aye, motion carried 5-0.
- Veterans Committee – 1 Year Term (Expiration 12/31/2026) – 7 seats
 - Reappoint Marco Tustanowsky, Stephen Ball, Angelo Barone, Stephen Pirrello and Brian Dutil.
 - Bridget Kunakorn motioned to approve the appointments. Seconded by Bill Jones.
 - All voted aye, motion carried 5-0.
 - Appoint John Hydock and Michael Heffron
 - Bridget Kunakorn motioned to approve the appointments. Seconded by Bill Jones.
 - All voted aye, motioned carried 5-0.
- Vacancy Board Chair – 1 Year Term (Expiration 12/31/2026) – 1 seat
 - Appoint Sarah Baik
 - Cynthia motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - Motion carried 3-0. Bill Jones and Stephanie Shortall abstained.
- Building Code of Appeals – 3 Year Term (Expiration 12/31/2028) – 1 seat
 - Reappoint Roman Jastrzebski
 - Bridget Kunakorn motioned to approve the appointment. Seconded by Cynthia Jones.
 - All voted aye, motion carried 5-0.
- Chal-Brit Regional EMS – 3 Year Term (Expiration 12/31/2028) – 1 seat
 - Appoint Michael Heffron
 - Cynthia motioned to approve the appointment. Seconded by Bridget Kunakorn.
 - All voted aye, motion carried 5-0.

- Chalfont–NBT Joint Sewer Authority – Completion of 5 Year Term (Expiration 12/31/2028) – 1 seat
 - Appoint Greg Hood
 - Stephanie Shortall motioned to approve the appointment. Seconded by Cynthia Jones.
 - All voted aye, motion carried 5-0.

7. Information Items

A. Board of Supervisor's Comment

- Stephanie Shortall thanked the Public Works department and Police Department for their efforts over the holidays time away from their own families.
- Bill Jones echoed the same sentiment.
- Cynthia Jones thanked all the volunteers for the Township and thanked all of the departments of the Township.
- Bridget Kunakorn expressed gratitude towards everyone working for and with the Township.
- MaryBeth McCabe expressed thanks and appreciation for all departments and appreciated the opportunity to become Chair and is excited for what is to come in 2026.

8. Public Comment

N/A

9. Announcements

Environmental Advisory Council Meeting – Wednesday, January 7th at 7pm
Mobile Office Hours for Rep. Labs and Rep. Munroe – Wednesday, January 14th at 10am
Township Building Closed – Monday, January 19th
Parks & Recreation Meeting – Tuesday, January 20th at 7pm
Veterans Committee Meeting – Wednesday, January 21st at 6pm

The next meeting of the Board of Supervisors of New Britain Township will take place on **Monday, January 26th, 2026, 7:00 p.m.** at the New Britain Township Building, 207 Park Avenue, Chalfont, PA.

10. Adjournment

Cynthia Jones moved, seconded by Stephanie Shortall, to adjourn the meeting.

The Board unanimously adjourned the meeting at 5:57 pm.

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NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

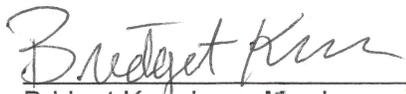

MaryBeth McCabe, Chair


Cynthia Jones, Vice-Chair


William B. Jones, III, Member

Attest:  
Dan Fox, Township Manager


Stephanie Shortall, Member


Bridget Kurakorn, Member



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