

**BOARD OF SUPERVISORS
MEETING MINUTES
November 21, 2022**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, November 21, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair William B. Jones, III, Members, Cynthia M. Jones, MaryBeth McCabe, Esq, and Stephanie Shortall. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

A. Executive Session:

Mr. Hood announced that the Board had met in Executive Session prior to the meeting to discuss personnel issues, land acquisition, and litigation.

4. **Public Comment:** There was no Public Comment at this time.

5. **Presentation Items:**

A. Turf Field at West Branch Park – PA Rush

Appearing on behalf of PA Rush was Robert Depman & Luka Okoniewski, to discuss PA Rush's proposal to convert the multi-purpose field at West Branch Park into a turf field and install lights. PA Rush proposed to pay for the installation and maintenance of the turf field. In exchange for expending the cost of the improvements, PA Rush would have the right of first refusal for use of the field. The Board took Public Comment on PA Rush's proposal.

Terence & Janet Dunn of Overlook Drive were opposed to PA Rush's proposal that would limit public use of a facility in a Township Park.

Ken Jones of Circle Drive and Margaret Briggs of Forest Park Drive had concerns about the environmental impact to the nearby watershed.

Margaret Briggs of Forest Park Drive asked about community involvement in PA Rush, the Township's potential return on investment, and if taxpayers would see any savings.

Michel Lockett of Hickory Lane supported PA Rush's proposal and felt it would bring more opportunities to play soccer on turf field for the youth of the New Britain Township.

PA Rush, the Board, Township Professionals, and the public discussed PA Rush's proposal. The Board stated they would need more information from PA Rush and asked staff to compile a list of questions for PA Rush to answer. PA Rush was asked to attend a future Board meeting, once they

had answers to the questions staff would be sending them following this evenings meeting. No action was taken at this time.

6. Action Items:

A. Motion to approve meeting minutes of the Board of Supervisors meeting

MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved the minutes of the October 17, 2022, Business Meeting and the November 7, 2022 Workshop Meeting of the New Britain Township Board of Supervisors.

B. Motion to approve schedule of bills

MOTION: Upon motion by Mrs. Jones, seconded by Mr. Jones and unanimously carried, the Board approved the Schedule of Bills dated November 10, 2022, in the amount of \$1,122,342.88, and authorize the Township Manager to pay all bills, per the attachment.

C. Motion to approve consent agenda

MOTION: Upon motion by Mrs. Shortall, seconded by Mrs. Jones and unanimously carried, the Board approved all items on the consent agenda, dated November 21, 2022, per the attachment.

D. Motion to approve canceling the December 5, 2022, Board of Supervisors meeting

MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved canceling the December 5, 2022, Board of Supervisors meeting.

E. Motion to approve the advertising of a Board of Supervisor's Business meeting for December 12, 2022

MOTION: Upon motion by Mrs. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the advertising of a Board of Supervisor's Business meeting for December 12, 2022.

F. Motion to award Coleman property Demolition Bid

Mr. Walsh stated the Township had a successful bid opening for the Coleman property Demolition and received one bid from Geppert Bros., Inc. The Board discussed the Coleman property Demolition Bid.

MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Jones and unanimously carried, the Board awarded the Coleman Property Demolition Bid, per the attachments.

G. Motion to approve Resolution #2022-25: 55 Curley Mill Road (Mortimer) Preliminary/Final Approval

Mr. Gresh presented the Board with Resolution #2022-25 granting preliminary/final approval for the Subdivision/Land Preservation at 55 Curley Mill Road. The Board discussed Resolution #2022-25.

MOTION: Upon motion by Mrs. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved Resolution 2022-25: 55 Curley Mill Road Preliminary/Final Approval, per the attachments.

- H. Motion to approve Resolution #2022-26: PennDOT Traffic Signal Maintenance Agreement Signature Authorization

Mr. West presented the Board with Resolution #2022-26: PennDOT Traffic Signal Maintenance Agreement Signature Authorization. The Board discussed Resolution #2022-26.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board approved Resolution 2022-26: PennDOT Traffic Signal Maintenance Agreement Signature Authorization, per the attachments.

- I. Motion to approve the hire Zane Snyder as a Laborer/Operator/Truck Driver in the Public Works Department, as of November 22, 2022.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board approved the hiring of Zane Snyder to the Public Works Department as a Laborer/Operator/Truck Driver, effective November 22, 2022.

- J. Motion to accept PCCD Grant and authorize signature of Award Notice

Chief Clowser stated the PCCD Grant was for purchasing and creating a policy for body worn cameras. The Board discussed the PCCD Grant.

MOTION: Upon motion by Mr. Jones, seconded by Mrs. Jones and unanimously carried, the Board accepted PCCD Subgrant Award Number 2021-BW-01-37745 and authorize the Board Chair Gregory T. Hood to sign the PCCD Grant Award Notice, per the attachments.

- K. Motion to adopt updated Employee Manual, effective January 1, 2023.

Mr. Hood stated the updates to the employee manual were not ready for approval. The Board discussed Resolution 2022-27 and tabled this action item at the beginning of the meeting.

7. Information Items:

- A. Township Manager's Report:** Mr. West provided the Board with his Manager's Report. The Board discussed the Manager's Report.

- B. Departmental Reports:** Mr. West provided the Board with Code & Public Works Departmental Reports. Chief Clowser presented the Police Departmental Report. Mr. Bates presented the Finance Report. The Board discussed the Departmental Reports.

- C. Solicitor's Report:** Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

- D. Engineer's Report:** Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report.


- E. Board of Supervisor's Comments:** Mrs. Jones wished everyone a Happy Thanksgiving and Happy Holidays.


8. Adjournment: Mr. Hood announced the Board's next meeting was on Monday, December 12, 2022, at 7:00 p.m. and called for a motion to adjourn.


MOTION: There being no further business or comment, a motion was made by Mrs. Jones, seconded by Mrs. Shortall, and unanimously carried, to adjourn the meeting at 8:57 p.m.

NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS


 Gregory T. Hood, Chair


 William B. Jones, III, Vice Chair

Cynthia Jones, Member


Mary Beth McCabe, Esq., Member

 Stephanie Shortall, Esq., Member

Attest: 
 Matt West
 Secretary/Township Manager