

**BOARD OF SUPERVISORS  
MEETING MINUTES  
September 26, 2022**

A Business Meeting of the New Britain Township Board of Supervisors was held on Monday, September 26, 2022, at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: Chair Gregory T. Hood, Vice-Chair William B. Jones, III, Members, MaryBeth McCabe, Esq, and Stephanie Shortall. Absent was member Cynthia M. Jones. Also present were Township Manager Matt West, Assistant Manager Michael Walsh, Finance Director John Bates, Police Chief Richard Clowser, Township Engineer Craig Kennard, P.E., and Township Solicitor Sean Gresh & Jeff Garton.

1. **Call to Order:** Mr. Hood called the Meeting to order.
2. **Pledge of Allegiance:** Mr. Hood led the Board and audience in the Pledge of Allegiance.
3. **Chair Comments:**

**A. Executive Session:**

Mr. Hood announced that the Board had met in Executive Session prior to the meeting to discuss personnel issues, land acquisition, and litigation.

**4. Presentation Items:**

**A. 409 West Butler Avenue – Offsite Sidewalk Easement:**

Appearing on behalf of the applicant was Kevin Reilly of County Builders, Mr. Reilly stated they were unable to come to an agreement with the neighboring property except to secure a 15ft sidewalk easement to install sidewalk. He stated the sewer line had to be moved into the street. Adjoining property owner did not want any stormwater facilities on the property.

Mr. Garton stated he would prepare an amendment to the resolution to account for the changes to the prior approval resolution.

Ms. McCabe asked for Creek Road resident Craig Cain to be notified.

Mr. Reilly asked the Board to approve proceeding with tree clearing on the property since all outstanding issues have been resolved and all financial securities were posted with the Township.

The Board discussed the project and agreed with County Builders proceeding forward with tree clearing.

**5. Public Hearings:**

**A. Ordinance 2022-09-03: Stormwater Management Amendment**

Mr. Hood turned the meeting over to Jeff Garton, Township Solicitor to begin the public hearing.

Mr. Garton opened the public hearing for Ordinance #2022-09-03 at 7:13 PM. He stated the ordinance was advertised in the Intelligencer and a copy was provided to the Bucks County Law

Library. He then stated the Board could conduct a public hearing. No public comment was received. The Board and Township staff discussed Ordinance #2022-09-03.

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board closed the public hearing for Ordinance #2022-09-03 at 7:15 PM.**

B. Ordinance 2022-09-04: Amendments to Chapter 15 Part 5 of the Township's Code: Towing

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board opened the public hearing for Ordinance #2022-09-04 at 7:15 PM.**

Mr. Gresh stated the ordinance was advertised in the Intelligencer and a copy was provided to the Bucks County Law Library. He then stated the Board could conduct a public hearing. No public comment was received. The Board and Township staff discussed Ordinance #2022-09-04.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board closed the public hearing for Ordinance #2022-09-04 at 7:17 PM.**

Mr. Gresh stated with the record closed the Board would be acting on both ordinances under action items later in the meeting.

Mr. Gresh turned the meeting back over to Mr. Hood.

**6. Public Comment:** There was no Public Comment at this time.

**7. Action Items:**

A. Motion to approve meeting minutes of the Board of Supervisors meeting

**MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board approved the minutes of the August 15, 2022, Workshop/Business Meeting and the September 12, 2022, Workshop Meeting of the New Britain Township Board of Supervisors.**

B. Motion to approve schedule of bills

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved the Schedule of Bills dated September 16, 2022, in the amount of \$420,328.67, and authorize the Township Manager to pay all bills, per the attachment.**

C. Motion to approve consent agenda

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved all items on the consent agenda, dated September 26, 2022, per the attachment.**

D. Motion to approve Resolution #2022-16: King Road & Keller Road Prelim/Final Approval

Mr. Garton presented the Board with Resolution #2022-16 granting preliminary/final approval for the Subdivision/Land Preservation at King Road & Keller Road. The Board discussed Resolution #2022-16.

**MOTION: Upon motion by Mrs. Shortall, seconded by Mr. Jones and unanimously carried, the Board approved Resolution 2022-16: King Road & Keller Road Preliminary/Final Approval, per the attachments.**

E. Motion to approve Resolution #2022-17: 315 Old Limekiln Road Prelim/Final Approval

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Mr. Garton presented the Board with Resolution #2022-17 granting preliminary/final approval for the project at 315 Old Limekiln Road. The Board discussed Resolution #2022-17.

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board approved Resolution 2022-17: 315 Old Limekiln Road Preliminary/Final Approval, per the attachments.**

F. Motion to approve Resolution #2022-18: 84 Schoolhouse Road Prelim/Final Approval

Mr. Garton presented the Board with Resolution #2022-18 granting preliminary/final approval for the project at 84 Schoolhouse Road. The Board discussed Resolution #2022-18.

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board Resolution 2022-18: 84 Schoolhouse Road Preliminary/Final Approval, per the attachments.**

G. Motion to approve Resolution #2022-19: Authorizing an Arrest Without Warrant in Certain Cases

Mr. Gresh and Chief Clowser presented the Board with Resolution #2022-19 Authorizing an Arrest Without Warrant. Chief Clowser stated as part of meeting accreditation requirements the Township was required to pass this resolution. Mr. Gresh explained this would only apply to certain crimes, such as, disorderly conduct or public drunkenness, and was not applicable to felony crimes. The Board discussed Resolution #2022-19.

**MOTION: Upon motion by Ms. McCabe, seconded by Mr. Jones and unanimously carried, the Board approved Resolution 2022-19: Authorizing an Arrest without a Warrant, per the attachments.**

H. Motion to approve Resolution #2022-20: Non-Uniform Pension MMO

Mr. West stated the Township received its Minimum Municipal Obligation (MMO) calculations from the Township's Actuary for both pension plans for 2023. He stated both pensions continue to remain healthy and well-funded. The Board discussed Resolution #2022-20 and #2022-21.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved Resolution 2022-20: Non-Uniform Pension Minimum Municipal Obligation, per the attachments.**

I. Motion to approve Resolution #2022-21: Police Pension MMO

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved Resolution 2022-21: Police Pension Minimum Municipal Obligation, per the attachments.**

J. Motion to adopt Ordinance 2022-09-03: Stormwater Management Amendment

Mr. West stated a public hearing was held at the beginning of this evening's meeting for Ordinance 2022-09-03 and 2022-09-04 and both ordinances were advertised in accordance with the requirements of the Second-Class Township Code. The Board discussed both ordinances.

**MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board adopted Ordinance 2022-09-03: Stormwater Management Amendment, per the attachments.**

K. Motion to adopt Ordinance 2022-09-04: Amendments to Chapter 15 Part 5 of the Township's Code: Towing

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe and unanimously carried, the Board adopted Ordinance 2022-09-04: Amendments to Chapter 15 Part 5 of the Township's Code: Towing, per the attachments.**

L. Motion to adopt Township's 5-year Capital Improvement Plan

**MOTION: Upon motion by Mr. Jones, seconded by Ms. McCabe the Board adopt the 2022 Capital Improvement Plan, per the attachments.**

Mr. West requested the Board consider making a minor modification to the table headers to reflect the upcoming budget year (i.e., 2023), rather than reflect a year-to-year span (i.e., 2022-2023). The Board discussed the minor change to the Capital Improvement Plan.

**MOTION: Upon motion by Ms. McCabe, seconded by Mrs. Shortall and unanimously carried, the Board amended the motion to include the minor header change requested by Mr. West.**

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board adopted the 2022 Capital Improvement Plan, per the attachments and the changes to the table headers.**

M. Motion to award the 2022-2023 Bucks County Consortium Salt Bid

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board awarded the 2022-2023 Bucks County Consortium Salt Bid, per the attachments.**

N. Motion to approve CNBTJSA Escrow & Fee Waiver Request

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved Chalfont-New Britain Joint Sewer Authority's requests for a waiver from posting Financial Security for the Pump Station #4 construction project and any associated stormwater management fee, per the attachments.**

O. Motion to allow the use of portable lights at West Branch Park

Mr. West stated in previous year's the Board had permitted PA Rush to utilize portable lights at West Branch Park. He stated PA Rush would need to execute an agreement with the Township to the satisfaction of the Township Solicitor prior to using the lights at West Branch Park. The Board discussed the use of portable lights at West Branch Park by PA Rush.

**MOTION: Upon motion by Mr. Jones, seconded by Mrs. Shortall and unanimously carried, the Board approved the request for the use of portable light towers at West Branch Park by Lenape Valley/PA Rush Soccer, pending execution of a Use Agreement to the satisfaction of the Township Solicitor.**

## 6. Information Items:

**A. Township Manager's Report:** Mr. West provided the Board with his Manager's Report. The Board discussed the Manager's Report.

Mr. Walsh provided the Board with an update on the Fall Festival, the Parks & Recreation Vacancy, and 300 Committee. The Board discussed all three items.

**B. Departmental Reports:** Mr. West provided the Board with Code & Public Works Departmental Reports. Chief Clowser presented the Police Departmental Report. Mr. Bates presented the Finance Report. The Board discussed the Departmental Reports.

**C. Solicitor's Report:** Mr. Gresh provided the Board with the Solicitor's Report. The Board discussed the Solicitor's Report.

**D. Engineer's Report:** Mr. Kennard provided the Board with the Engineer's Report. The Board discussed the Engineer's Report.


**E. Board of Supervisor's Comments:** Mrs. Shortall and Ms. McCabe stated the Fall Festival went great and thanked staff for all their hard work


**7. Adjournment:** Mr. Hood announced t the Board's next meeting was on Monday, October 3, 2022, at 10:00 a.m. and called for a motion to adjourn.

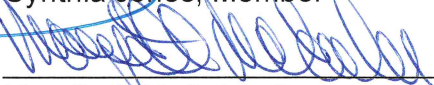
**MOTION:** There being no further business or comment, a motion was made by Mr. Jones, seconded by Ms. McCabe, and unanimously carried, to adjourn the meeting at 8:15 p.m.


#### NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS

  
\_\_\_\_\_  
Gregory T. Hood, Chair

  
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William B. Jones, III, Vice Chair

  
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Cynthia Jones, Member

  
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MaryBeth McCabe, Esq., Member

  
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Stephanie Shortall, Esq., Member

Attest:   
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Matt West  
Secretary/Township Manager