



TOWNSHIP OF NEW BRITAIN

Bucks County, Pennsylvania
Founded: 1723

BOARD OF SUPERVISORS

Eileen M. Bradley
Township Manager

Helen B. Haun
William B. Jones, III
Gregory T. Hood
Cynthia M. Jones
Mary Beth McCabe

Beginning Monday, November 30, and per Governor Wolf's recent Emergency Orders, this Office will be CLOSED TO THE PUBLIC until further notice and staff will be working remotely where possible.

Residents calling to schedule **Inspections for Building Permits** will still utilize the inspection line by calling **215-822-1391 ext. 305**.

Any paperwork may be dropped off or picked up in the marked mailboxes outside the front doors. The fastest way to reach someone is through their direct email or by sending an email to the general mailbox at nbt@newbritaintownship.org. To expedite our ability to respond please follow the below procedures when sending an email.

New Britain Township COVID-19 Email Contact Procedures:

The subject of your email will begin with the following, **ZONING**, **CODE/BUILDING**, **U&O**, or **OTHER**, depending on the nature of your inquiry. This should be followed in the subject line with your **property address** and your **issue/permit number**. Please see the below examples:

Example #1:

Subject: OTHER – 207 Park Avenue – Tree Fell Blocking the Roadway at 100 Park Ave

Example #2:

Subject: ZONING – 207 Park Avenue – Permit #2020-XXXX

Example #3:

Subject: U&O – 207 Park Avenue – Schedule Inspection

Please make sure the body of your **email is detailed with your issue, questions, and contact information** clearly stated. Following these procedures will permit staff to respond in a timely manner.

Residents may call 215-822-1391 and leave a message if they do not have the ability to contact the Township via email. Voicemails left in this manner will be checked twice a day and staff will get back to you as soon as possible.

New Britain Township staff thanks you for your understanding and patience during these difficult times and we will continue to serve the community to the best of our ability.